

**Cabinet Member for Housing**  
**Cllr Phil Alford**

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**REFERENCE: H-02-24**

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## **HOUSING MANagements SERVICES (HRA) PLANNED MAINTENANCE CONTRACTS**

### **Purpose of Report**

The purpose of this report is to approve the award of successful tenders for Housing Management Services (HRA) Planned Maintenance Contracts following a procurement exercise.

### Summary

At the Cabinet meeting held on 30 November 2021 the strategy for the procurement of the planned and reactive maintenance contracts for Housing and General Fund assets was considered and the strategy approved. It was resolved to Delegate the award of successful tenders to the Cabinet Member for Housing.

The procurement process was delivered in 2023 using the Open Procedure. An initial compliance review was undertaken to validate that all tenderers had passed the initial selection questionnaire phase and returned all documentation outlined in the Invitation To Tender.

The planned maintenance work was separated into 8 individual Lots with suppliers invited to bid for single, multiple, or all Lots.

Evaluations were undertaken by panels. Supplier bids were evaluated based on their quality proposals and pricing schedules. For each Lot a panel evaluated the Quality Proposal and a separate panel evaluated the Pricing Schedules.

Full details of the evaluation process and outcomes is contained within the Procurement Evaluation Report – FM1777 Planned and Reactive Maintenance Lots 1-8. (Note – this document contains information that is Commercial in Confidence and is not in the public domain).

### **Consultation**

Consultation was carried out as part of the development and approval of the strategy for the procurement of the contracts. No further consultation is required for the award of the tenders.

### **Options Considered**

The outcome of the tender process was that successful bids were identified for each Lot and therefore the option not to award was discounted.

**Reason for Decision**

The council has a duty to maintain its housing assets. Part of that maintenance provision is through contracted services which are procured through formal processes as determined by legislation, regulation, and council policy. The decision to award the maintenance contracts is the conclusion of the successful and compliant procurement process.

<p><b><u>DECISION MADE</u></b></p> <p>I confirm the decision to award the 8 contract Lots to the successful tenderers as set out in the report.</p> <p>This decision was published on 26 June 2024, and will come into effect on 4 July 2024.</p>
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**The following report and appendices are attached:**

Decision Report

**The following supporting documents are available from the officer named above:**

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Date:....25 June 2024.....